



**EL DORADO COUNTY SUPERINTENDENT OF SCHOOLS
Charter Alternative Programs**

**EDUCATIONAL RESPONSIBILITIES FOR STUDENTS SEEKING
WORK PERMITS**

The El Dorado County Superintendent of Schools Charter Community Alternative Programs administration and teaching staff believe that students who work part-time while attending high school can enhance their education with meaningful employment during their teenage years. However, as educators, our major responsibility is to provide an academic environment. We feel that the students' responsibilities are good attendance, successful course completion and class participation.

Students enrolled in the Charter Alternative Programs seeking a work permit for a new job need to successfully complete four weeks of coursework or full time attendance, before a work permit will be issued.

In the public school system, the authority to issue permits to work is vested in the Superintendent of Schools or his designee. Likewise, the Superintendent or his designee can revoke the permit.

It is the intent of the El Dorado County Superintendent of Schools Charter Alternative Programs to notify a student and his / her employer that the "permit to work" has been cancelled if:

1. attendance in school is not regular;
2. participation in each course is not appropriate;
3. grades are not reflective of the student's ability.

Students who have "dropped out" or who have been expelled or suspended from school DO NOT qualify for work permits.

Parent Signature

Daytime Phone

Employer Signature

Telephone

Student Signature

STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT-CERTIFICATE OF AGE

CDE Form B1-1 (Rev. 02-14)

A "STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT-CERTIFICATE OF AGE" form (CDE Form B1-1) shall be completed in accordance with California *Education Code* 49162 and 49163 as notification of intent to employ a minor. This form is also a Certificate of Age pursuant to California *Education Code* 49114.

(Print Information)

Minor's Information

Minor's Name (First and Last) Home Phone Grade

Home Address City Zip Code

Birth Date e-mail address Age Student's Signature

School Information

School Name School Phone

School Address City Zip Code

**Charter Alternative Programs and Extended Day
El Dorado County Office of Education
6767 Green Valley Road
Placerville, CA 95667**

To be filled in and signed by parent or legal guardian

This minor is being employed at the place of work described with my full knowledge and consent. I hereby certify that to the best of my knowledge and belief, the information herein is correct and true.

Parent's Name (Print First and Last) Parent's Signature Date

To be filled in and signed by employer

Business Name or Agency of Placement Business Phone Supervisor's Name

Business Address City Zip Code

Employer's Maximum Expected Work Hours: _____ hours per day _____ hours per week

Describe nature of work to be performed: _____

In compliance with California labor laws, this employee is covered by workers' compensation insurance. This business does not discriminate unlawfully on the basis of race, ethnic background, religion, sex, sexual orientation, color, national origin, ancestry, age, physical handicap, or medical condition. I hereby certify that, to the best of my knowledge, the information herein is correct and true.

Employer's Name (Print First and Last) Employer's Signature Date

For authorized work permit issuer use ONLY

Maximum number of work hours when school is in session:

Mon	Tues	Wed	Thur	Fri	Sat	Sun	Total
-----	------	-----	------	-----	-----	-----	-------

Maximum number of work hours when school is not in session:

Mon	Tues	Wed	Thur	Fri	Sat	Sun	Total
-----	------	-----	------	-----	-----	-----	-------

Proof of Minor's Age (Evidence Type)

Verifying Authority's Name and Title (Print)

Verifying Authority's Signature

Check Permit Type:

- Full-time
- Restricted
- General
- Work Experience Education, Vocational Education, or Personal Attendant
- Workability

For more information about child labor laws, contact the U.S. Department of Labor at <http://www.dol.gov/>, and the State of California Department of Industrial Relations, Division of Labor Standards Enforcement at <http://www.dir.ca.gov/DLSE/dlse.html>.